

# Preparation for the PMP® exam

## Description

## Main training objectives

- Comprehensive preparation for the PMP® examination.
- Presentation of the PMP® test questions structure and the exam rules.
- Discussion of the project manager's code of ethics.
- Thorough presentation of project management processes.
- Review of PMBOK® Guide latest edition with emphasis on correct answers to common exam questions.
- Pre-exam with thorough review of questions and answers.

## This training is recommended for

- Project managers and project team members who want to obtain the PMP® certificate and confirm their experience with an international project management certificate.

## Training program:

### Introduction

- PMP® certification process
- Q&A on certification

### Lesson 1 - Business Environment

- Foundation
- Strategic Alignment
- Project Benefits and Value
- Organizational Culture and Change Management
- Project Governance
- Project Compliance

- Tests of knowledge and analysis of answers

## **Lesson 2 - Start the Project**

- Identify and Engage Stakeholders
- Form the Team
- Build Shared Understanding
- Determine Project Approach
- Test of knowledge

## **Lesson 3 - Plan the Project**

- Planning Projects
- Scope
- Schedule
- Resources
- Budget
- Quality
- Integrate Plans
- Test of knowledge

## **Lesson 4 - Lead the Project Team**

- Craft Your Leadership Skills
- Create a Collaborative Project Team Environment
- Empower the Team
- Support Team Member Performance
- Communicate and Collaborate with Stakeholders
- Training, Coaching and Mentoring
- Manage Conflict
- Test of knowledge

## **Lesson 5 - Support Project Team Performance**

- Implement Ongoing Improvements
- Support Performance
- Evaluate Project Progress
- Manage Issues and Impediments
- Manage Changes
- Test of knowledge

## **Lesson 6 - Close the Project/ Phase**

- Project/ Phase Closure
- Benefits Realization
- Knowledge Transfer
- Test of knowledge

## **After completing the training participants**

- Understand certification rules, know the scope of necessary knowledge and recommended source materials.
- Broaden their PM knowledge base specifically in regard of the exam content.
- They have a certificate of training completion provided by accredited PMI®ATP (accredited training provider) and 35 educational contact hours necessary in the PMP® application process.